

EFFECTIVE DATE: **January 1, 2025**

2025

# FEE SCHEDULE

TOWN OF WESTON

# CLERK

## VILLAGE CLERK

(715) 359-6114

clerks@westonwi.gov

## TOWN CLERK

(715)241-8209

twclerk@westonwi.gov

All credit/debit card transactions shall incur a 3.25% + \$1.00 convenience fee.

E-check transactions shall incur a \$.64 convenience fee.

### ANIMAL LICENSING FEES

Class	Fee Description	Fee
Animal Fancier	Foster Animal Rescue	NO FEE
	All Other Uses, Annual Fee	\$20.00 + Animal License Fee/Animal
Backyard chickens on residential lots	Annual Fee	\$35.00
Commercial Animal Establishment	Non-Municipal Animal Shelter	NO FEE
	Pet Shops/Store, Annual Fee	\$100.00
	All Other Uses, Annual Fee	\$100.00
Dogs	Unaltered, Annual Fee (Prior to March 31)	\$20.00
	Unaltered, Late Fee	\$50.00
	Spayed/Neutered, Annual Fee (Prior to March 31)	\$10.00
	Spayed/Neutered, Late Fee	\$50.00
Kennel License	Annual Fee	\$100.00

### BUSINESS LICENSING FEES

Class	Fee Description	Fee
Adult Orientated Establishment	Annual Fee	\$1000.00
Adult Escort	Annual Fee	\$300.00
Alcohol/Liquor	Class A Beer License	\$350.00
	Class A Combination Beer and Liquor	\$600.00
	Class B Beer License	\$100.00
	Class B Combination Beer and Liquor	\$600.00
	Class B Reserve Liquor	\$10,000.00
	Provisional Class A Beer, A Liquor, B Beer and B Liquor	\$15.00
	Class C Wine	\$100.00
	Temporary Class "B" (Picnic), Beer	\$10.00
	Temporary Class "B" (Picnic), Wine	\$10.00
Operator/Bartender	New Application (Provisional Included)	\$45.00
	Renewal	\$40.00
	Provisional (Renewal Only/Late Fee)	\$15.00
	Temporary	\$10.00
Cigarette	Annual Fee	\$100.00
Direct Sellers	Year	\$200.00
	6-Months	\$100.00
	Month	\$50.00
Hotel/Motel Establishment	Annual Fee	\$150.00
Junk/Salvage Yard	Annual Fee	\$300.00
Mobile Food Vendor	Annual Fee	\$25.00
Pawnbroker	Annual Fee	\$210.00
	Billable Transaction	\$1.50/Transaction
Secondhand Article Dealers	Annual Dealer's Fee	\$27.50
	Annual Dealer Mall/Flea Market Fee	\$165.00

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Annual Secondhand Jewelry Dealer's Fee

\$30.00

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**OTHER SPECIAL FEES**

<b>Class</b>	<b>Fee Description</b>	<b>Fee</b>
Copies and Look-Up's	Assessor File Look-Up Fee	\$10.00/File
	Assessment Letters	\$40.00/Request
	Copy of Municipal Code	\$50.00 + Tax
	Email Documents (10MB Max)	\$0.25/File
	General Copy (Black and White)	\$0.25/Copy + Tax
	General Copy (Color)	\$0.50/Copy + Tax
	Voter Registration List	\$35.00 + Tax
Garbage and Recycling	45/95-Gallon Collection, Annual Fee	\$167.00
	Garbage Bag Sticker	\$2.00

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# DEPARTMENT OF PLANNING AND DEVELOPMENT

## DIRECTOR/ZONING ADMINISTRATOR

Jennifer Higgins  
(715) 241-2638  
[jhiggins@westonwi.gov](mailto:jhiggins@westonwi.gov)

## BUILDING INSPECTOR

Jayson "Roman" Maguire  
(715) 241-2619  
[rmaguire@westonwi.gov](mailto:rmaguire@westonwi.gov)

## PROPERTY INSPECTOR

Travis Meverden  
(715) 241-2620  
[rmaguire@westonwi.gov](mailto:rmaguire@westonwi.gov)

## PLANNING TECHNICIAN

Valerie Parker  
(715) 241-2607  
[vparker@westonwi.gov](mailto:vparker@westonwi.gov)

### Please note:

All fees within this section also pertain to the joint Town and Village of Weston Extraterritorial Zoning (ETZ) Area.

**Failure to obtain and file a permit or application shall result in a stop work order and the permit fees are TRIPLED.** Please visit The Planning and Development Department's Permits and Applications page for permit applications and details at [www.westonwi.gov/permits](http://www.westonwi.gov/permits)

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**E-check transactions shall incur a \$.64 convenience fee.**

### PUBLIC HEARING FEES

Class	Fee Description	Fee
Rezoning	Map Amendment	\$350.00
	Text Amendment	\$300.00
Comprehensive Plan Amendment	Map Amendment	\$500.00
Conditional Use:	New	\$250.00
	Amendment to Conditional Use Permit	\$250.00
	Appeal of Decision to the Board	\$400.00
Zoning Board of Appeals:	Variance	\$400.00
	Interpretation	\$250.00
	Appeal of Decision	\$400.00
Street Vacation		\$500.00
Recording/Filing Fees		\$50.00

### LAND DIVISION FEES

Class	Fee Description	Fee
Certified Survey Map:	Plat of Survey or Boundary Survey	\$50
	Standard Certified Survey Map – no street vacation	\$150.00
	Certified Survey Map with Street Dedication (PC and Board) –	\$350.00
Parcel Combination		\$50
Subdivision Plat Review:	Concept Plat Review	\$200.00
	Preliminary Plat Review	\$500.00 + \$10.00/Lot over 20
	Final Plat Review	\$300.00 + \$10.00/Lot over 20
	Amendment or Revision	\$300.00/Revision
Parkland Dedication Fees:	Single Family Detached Residence	\$244.00/Lot
	Two-Family Residence	\$446.00/Lot
	Multiple Family Dwelling Units, 1 Bedroom	\$138.00/Unit
	Multiple Family Dwelling Units, 2 Bedroom	\$204.00/Unit
	Multiple Family Dwelling Units, 3+ Bedroom	\$244.00/Unit
Consultant Review Fees		Cost

### COMMERCIAL PERMIT FEES

Class	Fee Description	Fee
Zoning and Occupancy:	Zoning Permit	Included in Fees
	Occupancy Inspection and Certificate	\$75.00
	Add On: Occupancy Re-Inspection	+\$100.00
Site Plan Review:	Minor Site Plan Amendment/Accessory Structure Plan Review	\$300.00
	Complete Site Plan Review < 1 acre	\$600.00
	Complete Site Plan Review > 1 acre	\$800.00
	New Construction – Large Retail/Commercial Services	\$850.00 + \$10.00/Acre over 10 Acres
	New Construction - Large Retail/Commercial Services over 75,000 ft <sup>2</sup>	\$1000 + \$10.00/Acre over 10 Acres
	Partial Site Plan Review or Amendment/Revision to approved Site Plan - General Site Plan showing setbacks, Architectural Review & Facade, Landscape Plan, Parking Lot Plan, Utility Plan, Grading Plan, Erosion Control, (Stormwater Agreement & Stormwater Plan – see Drainage review fees)	\$200.00 each as needed
	Add On: Consultant Fees	Cost
	Add On: Plan Commission Review	\$200.00
Early Start Permit:	Footings and Foundation	\$200.00
Building Permit:	All Projects	\$.10/ft <sup>2</sup>
	Minimum Fee	\$100.00
	Maximum Fee	\$5,000.00
Completion Surcharge*:	Minor Projects (additions under 50% of existing building SQ FT and parking lot expansions)	\$2,500.00
	Major Projects (New or additions exceeding 50% of existing SQFT)	\$5,000.00
Drainage Review:	Multiple Family Dwelling Units (3+ units)	\$200.00
	Multiple Family Dwelling Units (3+ units) (Over 1 acre)	\$300.00
	Commercial and Industrial	\$200.00
	Commercial and Industrial (Over 1 acre)	\$300.00
Electrical:	Multi-family (over 2 units) (new, additions & remodel)	\$0.11 per sq. ft. plus service size fee & additional metering fee (per meter) – (Min. fee \$100.00)
	Local Business, Institutional & Office Buildings (new, additions &	\$0.10 per sq. ft. plus

*\*Returned after completion and final inspection of both site and building.*

remodel)	service size fee & additional metering fee (per meter) – (Min. fee \$100.00)
Manufacturing & Industrial Buildings (new, additions & remodel)	\$0.06 per sq. ft. plus service size fee & additional metering fee (per meter) – (Min. fee \$100.00)
Warehouses (new, additions & remodel)	\$0.05 per sq. ft. plus service size fee & additional metering fee (per meter) – (Min. fee \$100.00)
Building Shells (new)	\$0.05 per sq. ft. plus service size fee & additional metering fee (per meter) – (Min. fee \$100.00)
Service Change – 200 AMPS, Single Meter	\$105.00
Service Change – 400 AMPS, Single Meter	\$105.00
Service Change – 600 AMPS, Single Meter	\$105.00

	Service Change – 800 AMPS, Single Meter	\$125.00
	Service Change – 1,000+ AMPS, Single Meter	\$150.00
	Add On: Multiple Metering	+\$10.00/Meter
Electrical Inspection Fees	Inspection Fee per Inspection (rounded up to nearest hour)	\$100.00/Hour
	Re-Inspection Fee – per Inspection	\$100.00
Solar Photovoltaic (PV)	Commercial Small (7.5 KW and less)	\$100.00/hr
	Commercial Large (over 7.5 KW)	\$100.00
Plumbing Permit	All Projects	\$100.00
HVAC Permit	All Projects	\$100.00
Roofing Permit	All Projects	\$100.00
Cell Tower/Site Modifications	Class 1 – New – requires site plan approval	\$500.00
	Class 2 – Antennae & Electrical changes	\$200.00
Signs:	Permanent, Wall Signs	\$50.00 + \$1.00/ft <sup>2</sup> over 50 ft <sup>2</sup>
	Permanent, Freestanding Signs (Single Business)	\$100.00 + \$1.00/ft <sup>2</sup> over 50 ft <sup>2</sup>
	Permanent, Development Signs (Multiple Businesses)	\$150.00 + \$1.00/ft <sup>2</sup> over 100 ft <sup>2</sup>
	Permanent, Development Sign Panel Replacement	\$50.00/Sign
	Face Copy Replacement Only, Existing Business	No Charge
	Add On: Electrical Inspection, New Signs/Lighting Upgrades/VMS	See Electrical Permit Fees
	One-Time Use Sign (60-day use max), Non-Residential (>32 and <_64 sq ft)	\$50.00/Sign
	Special Exceptions (Signs)	\$250.00 + Cost of Sign Permit
Parking Lots:	Repaving/Resurfacing/Restriping	Permit included in site plan review fees

### RESIDENTIAL PERMIT FEES

Class	Fee Description	Fee
Zoning and Occupancy:	Zoning/Pre-Application Permit	Included
	Occupancy Inspection and Certificate	Included
Early Start Permit:	Footings and Foundations	\$100.00
Building Permit:	Plan Review - New One and Two-Family Residence (Includes Finished Floor Area and Garage Area)	\$300.00 + \$10.00/100 ft <sup>2</sup> over 1,500 ft <sup>2</sup>
	Inspection Fees - New One and Two-Family Residence (Includes Finished and Unfinished Floor Area and Garage Area)	\$600.00 + \$20.00/100 ft <sup>2</sup> over 1,500 ft <sup>2</sup>
	Add On: State of Wisconsin UDC Seal	\$40.00
	Manufactured Home Installation	\$200.00
	1 & 2 Family Interior Structural Remodel	\$100.00 + \$20.00/100 ft <sup>2</sup> over 200 ft <sup>2</sup> plus all plumbing, electric and HVAC fees if applicable
	1 & 2 Family Interior Non-Structural Remodel	\$50.00 + \$20.00/100 ft <sup>2</sup> over 200 ft <sup>2</sup> plus all plumbing, electric and HVAC fees if applicable
	Add On: Plumbing Inspection, Non-Structural/Structural Remodel	\$40.00
Add On: Electrical Inspection, Non-Structural/Structural Remodel	\$40.00	
Add On: HVAC, Non-Structural/Structural Remodel	\$40.00	

	Home Additions (Includes Plumbing, Electrical and HVAC)	\$200.00 + \$20.00/100 ft <sup>2</sup> over 200 ft <sup>2</sup>
	Attached Garage Addition (Principal Structure) (Includes Electrical, Plumbing and HVAC)	\$100.00 + \$20.00/100 ft <sup>2</sup> over 200 ft <sup>2</sup>
	Re-Roofing, Siding, Soffit and Fascia	\$50.00
Electrical:	Electrical Service Upgrade/Relocate	\$65.00
	Re-wiring/Circuit Extension/New Circuit – per circuit	\$10.00
Solar Photovoltaic (PV)	Residential Rooftop System	\$200
	Residential Ground Mounted System	\$250
Plumbing:	Plumbing as Defined by the State of WI	\$50.00
HVAC:	Installing/Replacing of Fireplace/Wood Stove unit	\$50.00/Unit
Completion Surcharge: <i>*Returned after completion and final inspection of both site and building.</i>	Single Family Detached and Two-Family Residence	\$1,000.00
Re-Inspection Fees	Charged after 1 <sup>st</sup> failed Inspection	\$75.00
	2 <sup>nd</sup> Reinspection	\$150.00
	3 <sup>rd</sup> and Subsequent Re-inspection	\$200.00
Drainage Review:	Single Family Detached Residence/Zero Lot Line Structure	\$100.00
	Two-Family Residence	\$150.00
In-Home Business:	Home Occupation Permit	\$50.00
	Residential Business Permit	\$100.00
	Residential Sign Permit	\$50.00

#### MISCELLANEOUS PERMITS FEES

Class	Fee Description	Fee
Accessory Structure:	Up to 200 ft <sup>2</sup> , Residential	\$40.00
	201 to 800 ft <sup>2</sup> , Residential	\$60.00 + \$0.10/ ft <sup>2</sup>
	Over 800 ft <sup>2</sup> , Residential	\$120.00 + \$0.20/ ft <sup>2</sup>
	Non-Residential (Up to 2,000 ft <sup>2</sup> )	\$300.00 + \$0.20/ft <sup>2</sup> over 1000 ft <sup>2</sup>
	Add On: Plan Commission Review	+\$250.00
	Add On: Plumbing Inspection, Accessory Structure	+\$40.00
	Add On: Electrical Inspection, Accessory Structure	+\$40.00
	Add On: HVAC, Accessory Structure	+\$40.00
Driveway	New, Residential	\$75.00
Deck:	New/Alteration/Addition	\$75.00
	Repair (re-decking with like material exempt from permit)	\$35.00
Fence:	Residential	\$40.00
	Commercial, Institutional and Industrial	\$1000.00
In-Ground Sprinkler:	Residential	\$60.00
	Commercial, Institutional and Industrial	\$100.00
Swimming Pool:	Portable, Removed Annually	No Permit Required
	Permanent, Above Ground	\$60.00
	Permanent, In-Ground	\$100.00
	Hot Tub, Indoor/Outdoor, Residential	\$60.00
	Commercial Pool Indoor/Outdoor	\$200.00
	Commercial Hot Tub Indoor/Outdoor	\$200.00
Demolition:	Principal Structure	\$150.00/Structure
	Accessory Structure	\$75.00/Structure
	Manufactured Homes	\$100.00/Structure
Shoreland:	Shoreland Grading	\$220.00
	Shoreland Grading, Waterfront	\$300.00
	Cutting Vegetation	\$30.00
	Shoreland Zoning Permit	\$100.00
Shoreland Restoration:	1 to 500 ft <sup>2</sup>	\$150.00



	501 to 1500 ft <sup>2</sup>	\$250.00
	1500+ ft <sup>2</sup>	\$350.00
Ponds:	Decorative	No Permit Required
	Groundwater Pond	\$220.00
	Diked Pond	\$275.00
Temporary Use Permits	Outdoor Sales	\$50.00
	Outdoor Sales, Non-Profit	No Fee
	Outdoor Assembly or Special Event	\$100.00
	Contractor's Project Office	\$50.00
	Contractor's On-Site Equipment Storage Facility	\$50.00
	On-Site Real Estate's Office	\$50.00
	Relocatable Building	\$50.00
	Season Outdoor Sales of Farm Products (Includes Christmas Trees)	\$25.00
	Temporary Portable Storage Containers (Pods) - Residential	\$50.00
	Temporary Shelter	\$50.00
	Unscreened Outdoor Storage Accessory to Industrial Use	\$50.00
	Add On: Police Department Background Check	+\$25.00
	Add On: Use of Tent	+\$25.00
	Add On: Plan Commission Review	+\$200.00
Miscellaneous:	Ditch Grade	\$40.00/Hour
	Fire/House Number Sign (includes installation & pole)	\$75.00
	Floodplain Zoning Permit	\$100.00
	Snow Shovel/Fine	\$100 + Cost
	Lawn Mowing/Fine	\$100.00 + Cost (1 <sup>st</sup> Mow) \$150.00 + Cost (2 <sup>nd</sup> Mow) \$200.00 + Cost (3 <sup>rd</sup> Mow) \$250.00 + Cost (4 <sup>th</sup> Mow)
	Due Process Hearing Fee	\$100.00
	Document Filing/Recording Fee	\$50.00
	Administrative Fee – Charged in half hour increments	\$30.00
Streets and Public Property:	Special Event on Public Property	\$100.00
	Add On: EMPD Assistance	+\$95.00/hour (2-hour minimum)
	Moving Permit, Principal Structures through Village	\$150.00
	Moving Permit, Principal Structures into Village (PC Approval)	\$200.00
	Moving Permit, Accessory Structures, Wide Load	\$50.00
	Road Excavation, Utility	\$75.00
	Road Excavation, Other	\$150.00
	Street Privilege for Construction Materials, 30-days	\$100.00
Zoning Compliance Letter:	Residential	\$25.00
	Non-Residential	\$150.00
Copies and Look-Ups:	Copy of Building Permit	\$0.0135/Page + tax (black & white) \$0.0632/Page + tax (color)
	Copy of Subdivision Code	\$10.00 + Tax
	Copy of Zoning Code	\$20.00 + Tax
	Copy of Town Map (8.5" x 11")	\$0.0135/Page + tax (black & white) \$0.0632/Page + tax (color)
	Copy of Town Map (11" x 17")	\$0.0135/Page + tax (black & white) \$0.0632/Page + tax (color)
	Copy of Black and White Maps (36" x 42")	\$5.00 + Tax
	Copy of Colored Town Map (36"X42")	\$11.00 + Tax
GIS Services:	Elevations, 2ft Contours	\$150/Section
	Aerials, Color	\$200.00/Section

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Miscellaneous Digital Data	\$25.00/Shapefile
Labor	\$40.00/Hour
Data on Flash Drive (1 GB)	\$5.00/Drive

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# SAFER FIRE DISTRICT

## FIRE CHIEF

Josh Finke

(715) 355-6763

[jfinke@saferdistrict.org](mailto:jfinke@saferdistrict.org)

## Deputy Fire Chief

Eric Lang

(715) 355-6763

[elang@saferdistrict.org](mailto:elang@saferdistrict.org)

### EMERGENCY SERVICE FEES

Class	Fee Description	Fee
Emergency Medical Services	BLS Emergency-Resident	\$900.00
	BLS Emergency-Non-Resident	\$1,050.00
	ALS Emergency-Resident	\$1,075.00
	ALS Emergency Non-Resident	\$1,225.00
	ALS 2-Resident	\$1,475.00
	ALS 2-Non-Resident	\$1,625.00
	SCT-Resident	\$1,475.00
	SCT-Non Resident	\$1,625.00
	NICU	\$3,000.00
	Intercept	\$225.00
	No Transport BLS Resident	\$425.00
	No Transport BLS Non Resident	\$500.00
	No Transport ALS Resident	\$425.00
	No Transport ALS Non Resident	\$500.00
	BLS Care at Standby Event	\$50.00
	ALS Care at Standby Event	\$100.00
	Mileage-Resident	\$20.00
	Mileage-Non Resident	\$20.00
	Mileage IFT	\$20.00
	Oxygen	\$65.00
	EMS Standby-Ambulance	\$100.00/hr
	EMS Standby-SUV/UTV	\$75.00
	Wait Time	\$100.00
	Fire Standby (Engine or Truck crew of 3)	\$350.00
	Haz Mat Response/Large Fuel Spill Cleanup	\$500.00/per truck per hr. \$25.00/per FF hr.
	Fire Inspection 3rd and Subsequent	\$30.00
	Crash Response	\$500.00
	CPR Full	\$60.00
	CPR Refresher	\$40.00
	ACLS Full	\$150.00
	ACLS Refresher	\$75.00
	ACLS-EP	\$100.00
	PALS Full	\$150.00
	PALS Refresher	\$75.00
CPR/First Aid	\$70.00	
EMS/Fire Report Admin Fee	-	
False Fire Alarms (30 Day Period)	-	
First and Second Alarms	No Fee	
Third and Fourth Alarms	\$55.00	
Fifth thru Eighth Alarms	\$400.00	
Ninth and Subsequent Alarms	\$800.00	

